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# **BAHAMAS TRIATHLON ASSOCIATION CONSTITUTION**

(Amended November 2019)

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# BAHAMAS TRIATHLON ASSOCIATION CONSTITUTION

The name of the association is **BAHAMAS TRIATHLON ASSOCIATION (BTA)**

## **A. DEFINITIONS**

1. **Triathlon:** consists of three parts: an open water swim, a cycle on roads, and a run on roads or any combination thereof.
2. **Bahamas Triathlon Association:** The Association referred to as BTA.
3. **National Federation:** A body recognized by the "Bahamas Olympic Committee (BOC)" as controlling the sport in the Bahamas hereafter referred to as NF and by the Ministry that is responsible for Sports.
4. **Gender:** Words using the masculine gender shall include the feminine. Singular words shall include the plural and vice versa.

## **B. OBJECTS**

**The objects of the Association are to:**

1. function as the NF for triathlon in the Bahamas, and to represent the Bahamas internationally;
2. promote triathlon, both competitive and non-competitive, in the Bahamas;
3. encourage support of the Association's programs by the public generally;
4. provide guidance, information and assistance in respect of these objects and in the development of programs for competitive and non-competitive triathlons and triathletes;
5. organize training courses for triathletes, coaches and administrators to national and international standards;
6. set criteria for selection to the national team to represent the Bahamas internationally;

7. fix the date, rules and regulations and venue for Bahamas National Championships;
8. promote other multi-sport events including but limited to duathlons, aquathlons, aquabike, cross triathlon;
9. to procure and maintain the affiliation of the Association to the International Governing Body of Triathlon and to such other International or other body as to the Association shall seem incidental or conducive to the Association's objects or any of them;
10. to do all such other things as are incidental or conducive to the attainment of the objects of the Association or any of them.

### **C. MEMBERSHIP**

Membership in the Association will be one of the following classes:

1. Triathletes may become a member of the Association by submitting an application together with an application fee and by being accepted by the Association.
2. Honorary Member: Those persons who, in the opinion of the Executive Board, have distinguished themselves in the cause of the sport.
3. Coaches may become a member of the Association by submitting an application together with an application fee and by being accepted by the Association.
4. Clubs may apply to be a member club Association by submitting an application together with an application fee and by being accepted by the Association.

### **D. SUSPENSION OF MEMBERS**

1. The Executive shall appoint a Disciplinary Committee which will recommend for the Executive Board to decide whether any member may be expelled from membership of the Association for behavior deemed detrimental to and against the interest of the Association or be suspended for such period as may be thought fit.

### **E. FINANCES**

1. The financial year of the Association shall terminate on the 31st of December each year, or at such date as the Executive Board determines by resolution.
2. The annual membership fee will be due 1st January each year. This fee will be determined at the Annual General Meeting.

#### **F. GOVERNMENT OF THE ASSOCIATION**

1. The Executive Board shall receive its direction from the Annual General Meeting.

#### **G. ANNUAL GENERAL MEETING**

1. In addition to any other meetings of the Association the Annual General Meeting shall be held each year at a venue determined by the Executive Board.
2. The Annual General Meeting will:
  - a) hear and receive reports and statements;
  - b) approve a financial statement;
  - c) hold election of officers on election years;
  - d) transact any other business properly brought before the meeting.
3. No business shall be transacted at any Annual General Meeting unless a quorum of members is present at the time when the meeting proceeds to business. Save as is herein otherwise provided five (5) persons present in person or by telephone and entitled to vote shall be a quorum.
4. The President or in his absence the Treasurer shall preside as Chairman at every Annual General Meeting.

#### **H. SPECIAL GENERAL MEETING**

1. The Executive Board may call a Special General Meeting of the members for the transaction of any business, the nature of which is specified in the notice calling the meeting.

#### **I. NOTICE OF MEETING**

1. Notice of the time, place and date of General Meetings, and the nature of the business, shall be given in writing not less than 10 days before the date of the meeting.

#### **J. VOTING**

1. To be eligible to vote, a member shall not be in arrears in payment of annual fees to the Association.
2. All motions properly proposed for consideration at a meeting of the members shall be determined by a majority vote, except constitutional changes which require two-thirds (2/3) of the votes of the members present, the President having a casting vote.
3. Election of a single person will be by simple majority of votes cast.
4. Each member shall be entitled to one vote.

#### **K. ELECTION OF OFFICERS**

The following officers of the Association who shall comprise the Executive Board shall be elected every quadrennial at the Annual General Meeting for a term of four years to be aligned with the Olympic years. The vote will take place the immediate year following the Olympic games

1. President
2. Treasurer
3. Secretary
4. Director
5. Director

Officers shall be elected at the Annual General Meeting during election years.

Nominations must be submitted in writing with the signatures of a proposer and a seconder. Additional Directors may be appointed by the Executive Board to represent the regions in the Bahamas recognized by the Ministry responsible for Sports provided that the appointee is resident in the region which he represents.

#### **L. DUTIES OF THE EXECUTIVE BOARD**

1. To perform the functions and work of the Association.
2. To supervise and exercise guidance over the work of standing committees.
3. To prepare for the next General Meeting.
4. To meet at least twice per year in person or by telephone.

#### **M. DUTIES OF THE OFFICERS**

1. President: Shall be an ex-officio member of all committees and shall, when present, preside at all meetings of the Association and the Executive Board. The President or his nominees shall represent the Association at all appropriate occasions and events.
2. The relevant committees' duties of Marketing/Promotion/ Communication, National Teams and Technical are to be allocated among the Directors by the President.
3. Treasurer: Shall receive all money which is paid to the Association. The Treasurer shall be responsible for depositing the same in a registered bank. The Treasurer shall account for the funds of the Association and keep proper records of the funds, receipts, books and disbursements as necessary. The Treasurer will present an accounting statement whenever required by the Executive Board and will prepare a duly audited statement of the financial position of the Association, for the Annual General Meeting. A copy of the annual audit will be submitted to the Secretary for the inclusion in the record of the Association.
4. Secretary: It is the duty of the Secretary to attend all meetings of the Association and the Executive Board and to keep minutes of the same. The Secretary shall keep a complete record of the membership and addresses and shall be custodian of all documents of value and other properties. The Secretary shall take charge of all correspondence.

The Secretary shall receive the annual fees collected or assessments levied. Any fees collected shall be promptly turned over to the Treasurer for deposit in a commercial bank as herein required.

5. Directors: Shall supervise such standing committees as shall be allocated to them.

#### **N. MEETING OF THE EXECUTIVE BOARD**

1. No business shall be transacted at any meeting of the Executive Board unless a majority of the members of the Board is present in person or by telephone at the time when the meeting proceeds to business.
2. The President or in his/her absence the Secretary shall preside at every meeting of the Executive Board.

#### **O. NOTICE OF MEETING**

1. Notice of the time, place and date of every meeting of the Executive Board shall be given in writing or by telephone not less than 3 days before the date of the meeting.

#### **P. VOTING AT MEETING OF EXECUTIVE BOARD**

1. All motions properly proposed for consideration at a meeting of the Executive Board shall be determined by a majority vote, the President having a casting vote.

#### **Q. BANKING**

1. Any two (2) of the President, Treasurer, Secretary or Directors shall be authorized to transact the banking business of the Association or any part thereof including the power to make, sign, draw, accept, endorse, lodge or deposit or transfer, checks, drafts or money orders for the payment of money.



#### **R. BORROWING**

1. For the purpose of pursuing the objectives of the Association, the Executive Board shall have full authority to borrow or otherwise obtain credit during a fiscal year on behalf of the Association and on the basis of such security as they deem fit.

#### **S. AMENDMENTS TO THE CONSTITUTION**

1. The Constitution of the Association may be amended by the Executive Board, and sanctioned by at least two thirds (2/3) of the votes cast at a meeting of members properly called.

#### **T. RULES AND BYE-LAWS**

1. The Executive Board shall have power from time to time to make alter and repeal all such rules or bye-laws as it may deem necessary or expedient or convenient for the proper conduct and management of the Association.
2. The Rules of Competition shall by governed by the ITU rules unless otherwise noted.

#### **U. RECORDS**

1. The Association shall be the sole body to accept and declare records for Triathlon events held in the Bahamas or for Triathlon performances achieved by Bahamian Citizens or by triathletes eligible to represent the Bahamas in international competition. For the aforesaid purposes the Association shall apply to and be regulated by the rules for world records of the International Triathlon Union.

#### **V. INTERNATIONAL TRIATHLON UNION**

1. Save where any provision of this Constitution conflicts with that of the Constitution of the International Triathlon Union the provisions of the Constitution of the International Triathlon Union are hereby incorporated as provisions of the Constitution of the Association.

Date: \_\_\_\_\_

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Dorian Roach (President)

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Lori Roach (Secretary)

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Julie Salas (Treasurer)

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Katherine Bowers (Director)

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Joanne Cates (Director)